



Largs Academy Parent Forum AGM Minutes Thursday 15 September 2022 - 17:30 (In the school)

Present: Cara McKee, John Doherty, Nathan Marshall, Douglas Rae, David Watson, Tracy Turnbull, Anne Anderson, Shaukat Aron, Andrew Milner, Linda Beverage, Donna McNeill

1. **Apologies:** Analene Swan, John Blair, Tom Marshall, Lynne Cameron-Finn, Laura Hunter, Michelle Mitchell

2. **Minutes of previous AGM: 8 September 2022:**

- a. Amendment (4) - John Blair was not standing down and remains as a member.
- b. Minutes of previous AGM:
Proposed by - Nathan Marshall
Seconded by - Cara McKee

3. **Changes to Parent Council Constitution:**

- a. Cara proposed the next constitution, amended in line with guidance from Connect - The Scottish Parent Teacher Council. Some key changes:
 - i. Quorum for a General Meeting of the Parent Forum has been raised to 5 members.
 - ii. Only members of the Parent Council can vote at Parent Council meetings. Only members of the Parent Forum can vote at General Meetings.
 - iii. Changes to the number of parents required to call an EGM from 20% of parents in the school to 30 parents/carers.
 - iv. Ordinary Member's term of appointment from four years to one year, eligible for reelection at AGM.
 - v. Removed limit of 15 Members in PC to unlimited.
 - vi. Removing the official Deputy Treasurer role, to help minimise the signature changes to make banking easier in future. We will still be trying to have three signatories.
 - vii. To remove the automatic right of elected members, and council staff to attend and speak at meetings (as this is a Parent Council and should be for parents). These people are still welcome to contact the Chair and request to speak or attend.
 - viii. Any member not attending meetings and not giving apologies or a reason, shall be considered to have retired.
- b. The proposed revised constitution was accepted unanimously.

4. **Confirmation/Election of Office Bearers:**

a. Last Year's Office Bearers

Chair	Cara McKee (elected 2020)
Vice Chair	Andrew Milner (elected 2021)
Treasurer (PC)	Anne Anderson (stepping down)
Deputy Treasurer (PTA)	Lorna Adams (elected 2021)
Mental Health Officer (temp)	Donna McNeil (standing down)
Secretary (Pupil)	Nathan Marshall returns, replacing Molly Wilson (standing down)

- b. Treasurer election - Shaukat Aron - unopposed
- c. Mental Health Officer - Role discontinued as the Largs Wellness Model is no longer running and LA Clearer Minds are doing an excellent job in the school.
- d. Members of the Parent Council 2022-3: Tracy Turnbull, Linda Beveridge, Donna McNeill, Analene Swan, John Blair, Lynne Cameron-Finn, Laura Hunter, Michelle Mitchell.



5. Parent Council Annual Report and Financial Statement (A Milner):

- a. Annual Report
Andy presented his report - everyone is happy with the report and it's up to date/correct.
- b. John Doherty says more bids will come this year due to the lifting of restrictions around Covid 19. John and some staff have started a committee to raise funds for school. John is wondering if a parent council member should join and help with supporting bids. The staff will meet next Thursday, 22 September 2022, with a Parent Council member.
- c. Treasurers Reports (A Anderson - (L Adams did not attend)
 - i. 50/50 club - some parents are still paying but they have been contacted and asked to stop and advised we can no longer run the 50/50 club. We are unable to stop these payments so feel obliged to close the account. Linda suggested we offer parents the opportunity to donate a monthly pound.
 - ii. Discussion on the difficulties around closing the bank accounts and changing signatories. Many attempts have been made but it seems to require us to turn up in person with all the paperwork. Plans in place to take that forward.

6. Head Teacher's update (John Doherty):

- a. 10 new staff in school, mainly probationers. There are fully funded staff as well this year.
- b. School 2022/23 calendar has been released for all parents. Due to the parents evenings being virtual more can be organised. The prize givings went well, and were at a good time.
- c. School show is going to be Beauty and the Beast.
- d. Options/Careers Fayre (16th Feb) will be an evening for both parents and pupils to attend.
- e. John and school staff very proud regarding exam results.
 - 1600 SQA qualifications achieved.
 - 90% of S4 achieved 1 or more National 5, 51% achieved 5 Nat5s
 - 75% of S5 achieved 1 or more Higher, 25% achieving 5 or more.
 - 33% of S6 achieved an Advanced Higher, which are the best results ever.
- f. The vision and values of the school have been updated and included in a visual.
- g. The current priorities:
 - i. Work experience - There are now more opportunities to gain work experience, although there are limited places through the Ayrshire Chamber. Pupils with particular careers in mind may make arrangements in discussion with the school. Pupils can take 5 days each year throughout S4-S6.
 - ii. Attendance - Largs Academy was experiencing the lowest attendance in all of NAC. New 90% limits have been introduced and attendance has rocketed up. John has explained to pupils how they have to be in at the start of the day to help increase levels.
 - iii. S1 - The S1 intake are very energetic and taking longer to settle in to Academy Life.
 - iv. Email issues will get sorted by school office staff.

7. Questions to the school:

- a. Duke of Edinburgh award (T Turnbull) - There is some interest in doing this, and the school used to do it, but at the moment there is a staff shortage to arrange it and limited budget means it's hard to accommodate. Tracy and John to look into this and whether youth groups might be able to help.

8. Plans for 2022-23:

- a. Events - **Due to school closing moved to next meeting.**



- b. Meetings will take place online and in school to maximise people's opportunity to attend. This meeting was in school so the next will be online.
- c. Communications - Parent Council Facebook & Twitter to be closed and John will just post on school Twitter. Minutes will continue to be posted on the school website. John will also make the HT Report available

9. Bids: No bids

10. Date of Next Meeting:

Wednesday 2 November 2022, 6.30pm on Zoom.