Meeting minutes

Largs Academy Parent Council Meeting

Tuesday 19th November 2024 5:30pm - Teams call

Attendees: John Doherty (Head Teacher), Brian Teaz (Chair), Lynne Cameron-Finn, Stefanie McNamara, Jamie Woodburn (Largs PC and Largs Community Council member), Tracy Orr, Joanne McCready, Shaukut Aron (Treasurer), Jenny Clark (Vice Chair), Cara McKee.

Apologies: Analene Swann, Jude Bryson-Meehan, Claire Hussain, Diane Agnew, Sofia Hussain.

1. **Welcome from Chair**
   Brian Teaz welcomed attendees to his first meeting as Chair.

2. **Minutes & Notes from last meetings**

   Minutes were prepared by Sofia Hussain, thank you.

   Minutes & Notes accepted as true records of the meetings.

Actions	Person responsible	Due date	Status
(22/10 - 5**) School uniform policy** Mr Frew to update the official policy to make it clear that plain black hoodies etc are acceptable items of uniform. Also to make it clear that parents/guardians of any young person with specific requirements can request alternative uniform arrangements.	Colin Frew	19/11/24	Complete - School uniform policy updated.
(22/10 – 8) **S1 volunteering day -** Parent Council instructs School to send a link out to parents & carers to encourage response to engagement.	John Doherty	28/02/25	Postponed – Next opportunity is in May 2025
(22/10 – 11) **Fundraising** - J Doherty to request donations for lucky dip for Fundraising Thursday on 31st	John Doherty	19/11/24	Complete – Ready for collection at reception
(21/11 – 4.3) **Stevenson Institute Trust** Lynne Cameron Finn to make contact with Cllr Hill and John Doherty to confirm next steps.	Lynne Cameron Finn	17/12/24	New
(21/11 – 8.3) – **Minibus** Brian will write an invitation for interested parents to step forward and help form the subgroup with teachers.	Brian Teaz	17/12/24	New

4. Head Teacher's Report (J Doherty)

4.1 November Newsletter

This was distributed on 21 November 2024 and is available to view XXX

4.2 Mobile Phone Feedback

The feedback was summarised and is available here XXXX

4.3 Stevenson Institute Trust

The Stevenson Trust was set up to support children who require some financial support for their first year of university.

Cllr Hill is a Trustee for the Stevenson Institute Trust Fund and has indicated that there are funds available for distribution. Criteria for recipients is noted in the trust document and includes:

- Demonstrate hardship
- Scholarship for higher education

The award will be GBP1,000 for recipients and there are awards available for 3 to 6 students.

The process for application and award distribution needs to be defined and then offered to the school children.

Mr Doherty is happy to participate in the process but has asked that a member of the parent council will form an unbiased process for selection and manage the applications and awards with Cllr Hill and other nominated representatives from the school.

Mr Doherty suggested that the award should be made available at the start of the academic year when the student will need to use it rather than wait for re-imbursement at the end of the year which will have a bigger impact to the student.

Lynne Cameron Finn has offered to carry this forward on behalf of the parent council.

ACTION - Lynne Cameron Finn to make contact with Cllr Hill and Mr Doherty to confirm next steps.

4.4 Christmas Fayre

Items collected are available for Stef and Lynn to collect at reception. Mr Doherty has said that another table could be added for a chocolate table.

5. Questions to the School

No questions received

6. Bids

No bids received

7. School Librarian Campaign update(B Teaz)

Brian noted that there appeared to be discussions going on but no interaction or feedback has been received by the parent council.

It appears that the cuts have been delayed as staff have not been given any notice yet.

8. Ongoing campaigns

8.1 School librarian

See point 7

8.2 Moorburn Road Crossing

No further updates received

8.3 Minibus

Jamie Woodburn has put in an expression of interest to the Council and presented this. This was approved for application for the locality funding partnership. The application represents Largs Academy, Largs Primary School and St Mary's Primary School.

The application is for GBP33,000 plus operational costs.

Support required from the Largs parent Council as the application is in the name of the Largs Academy and it requires ownership from the parent council. It was proposed that a subgroup would take this application forward.

Jamie asked to name 3 drivers for the operator awareness course and operate within the guidelines. This is the Midas training minibus awareness course. His would be offered to teachers from all schools by Mr Doherty.

The next step would be to schedule meeting with high school and primary school teachers and parents where possible to develop the guidelines and operating manual.

ACTION - Brian will write an invitation for interested parents to step forward and help form the subgroup with teachers.

8.4 Sports Scotland Facilities

A meeting has been held with Farouk Hussain, representatives from Inverclyde National Sports Center (INSC) and John Doherty to enquire about better access to the facilities by children. The costs are prohibitive and space is locked.

The fields use was being limited because of the risk of children playing unsupervised and behavioural issues. Clubs could get cheaper access potentially from INSC and the Largs KA Leisure facilities could be made available but likely to clubs and not individuals directly.

XXX to be checked

No further action expected here.

9. Fundraising Group report

Items for the fayre on 30 November are in place. An additional chocolate tombola stall will be run.

Tracey Orr has offered a raffle prize for the Hydro when needed. Thank you!

10. Treasurer report (S Aron)

GBP – 8,966 – current balance in the account.

Accounts were audited and the audit report is ready to be collected and can be shared at the next AGM and shared with these minutes.

11. Any other business

Meetings to be face-to-face alternately – January to be changed to be an in-school meeting.

12. Dates of forthcoming Parent Council Meetings

All meetings are on Tuesdays & TBC

Online meeting - 17th December, in school - 14th January, online meeting - 25th February,

in school meeting - 1st April, in school meeting - 13th May, In school meeting - 17th June, Parent

Forum AGM - 2nd Sept